

Branch Seneschal's Monthly Report Form

Please Print: This report is due every month ask your regional seneschal when. This is a suggested format and your regional seneschal may except your report by e-mail.

Date Prepared:_____

Branch Name:_____

Report for: (Month/ Year)_____

Principal City/Area:_____

Local Seneschal SCA Name _____

Phone:_____

Modern Name:_____

E-mail:_____

Address:_____

Any changes in local offices? Yes or No (if yes, list on the back of form, including office, SCA and modern names, effective dates)

What are your regular meeting dates? (Example 3rd Monday,etc.)

Populace:_____

Officers:_____

Local events/demos held in your branch since last report:

Name of event or Demo	Date Held	Autocrat
_____	_____	_____
_____	_____	_____
_____	_____	_____

Media coverage since your last report: (TV, RADIO, Newspaper, etc. If printed coverage please attach original)

Any problems/questions from you, other officers, or populace ? Elaborate on any local projects/Plans. Any specific guild activity? Attach more pages as needed.

