

# Background Check FAQ

- Who has to have a background check in Ansteorra?
  - Youth Rapier Marshals, Youth Combat Marshals, Ministers of Children, and anyone who coordinates Youth Activities for a group or at an event.
  - These checks will be managed via the Kingdom Seneschal's office in conjunction with these other officers.
  
- When do background checks go into affect?
  - The implementation starts February 15<sup>th</sup>, 2008 and there is a 30 day window from then for all those required to get a background check to finish the process. Anyone who fails to complete the process by March 15<sup>th</sup>, 2008 will have their warrant and/or marshal authorization revoked at that time. For marshals, there will be new cards issues in order to reflect a successful background check.
  
- Does everyone who works at Youth Activities have to have a background check?
  - No. Only the person who coordinates it does. There must be at least two unrelated adults for every shift for the activities to continue.
  
- Do I have to be a member to get a background check?
  - Yes. First background checks are for warranted officers only, but more importantly the results of PASS/FAIL are associated with your membership number at the corporate offices.
  
- Do our officers and Crown support this check?
  - Absolutely! To show our support the Great Officers of State will be getting a background check this first time, as well as certain ones will be getting it every year because of being the ultimate authority for the activities in question.
  
- What if I want to get a background check to help?
  - You must be either a Youth Marshal or an at-large Minister of Children. These will be tracked via roster warrants and regular reporting. If you are not on one of these already, you will need to apply through the Minister of Children's office.
  
- What will this cost?
  - The expense is \$14 per person. Corporate will pay \$7 and \$7 will be billed to the Kingdom.
  - The Kingdom will pay up to \$750 a year for the expected number of Youth Marshals and Ministers of Children.
  - We encourage groups that have the funds to cover their own officers in order to allow for more at-large officers out of that.
  - Additional people above the kingdom covered amount may be required to pay for themselves.
  
- Can I or my group pay for the background check directly?
  - Those who wish to pay the fees themselves can send the amount to the Kingdom Exchequer with a note that it is for a background check and the name of the individual it is to cover.

- What company are the background checks through?
  - On the initial deployment of this effort the company is Intellicorp Records, Inc. who does approximately 27 million similar checks per year. SCA, Inc reserves the right to terminate any particular vendor at any time so this vendor may change from time to time.
- Does my current background check count for this?
  - No. It must be through the process and company setup via the corporate offices no matter how many checks or high of level of security clearance you have.

### **Background check financial policy**

Each year the Kingdom Financial Committee will establish and pay for a quantity of background checks for Minister of Children and Youth Marshals. In addition, the Kingdom Seneschal, Earl Marshal and Rapier Marshal will be required to have a background check as the ultimate authorities for these activities. Other individuals will be evaluated on a case by case basis by the Kingdom Financial Committee. The kingdom will pay up to a maximum of \$750, which if reached the Kingdom Financial Committee will re-evaluate the policy and expense.